



225 Linwood Street  
DAYTON, OH 45405  
FAX# 223-2385

### Superintendent EMIS Data Submission Approval Form

As the superintendent of \_\_\_\_\_ school district, I have reviewed with my personnel the reports with regard to EMIS. I direct MDECA, as the Information Technology Site, to allow submission electronically to the Education Management Information System of the Ohio Department of Education the district aggregates and summarization data required by the EMIS Guidelines.

- Reporting period:
- (K) \_\_\_\_\_ Oct. 15 ADM  
Student/staff
  - (P) \_\_\_\_\_ Oct. 31 5 Year Forecast
  - (M) \_\_\_\_\_ Dec. 20 December Child count  
Student
  - (C) \_\_\_\_\_ Feb. 28 ADM  
Student/staff
  - (D) \_\_\_\_\_ Mar. 15 Student Employment (CTA)  
Student
  - (N) \_\_\_\_\_ Jun. 30 Year end  
Student/staff
  - (H) \_\_\_\_\_ Jul. 30 4502  
Financial
  - (G) \_\_\_\_\_ Aug. 30 Student Graduation – CORE
  
  - \_\_\_\_\_ RFO (Reading First Ohio)  
(Rps R, W, S, and T)

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date

NOTE: Insure that this form is processed promptly. No transmission of data can be done without the approval of the superintendent.