

DASL 2009-2010 School Year Initialization Survey

MDECA requires the following information in order to prepare for the 2009-2010 initialization of the school year. Please fax an approved district calendar and a completed survey for each building in your district to MDECA via fax to attention Julie Brennan at 937-223-2385.

Upon receipt of SYI documentation, MDECA will schedule a date to complete School Year Initialization and Student Promotion/Bulk Enrollment for your district. **

******* Deadline to submit completed surveys is Friday, January 30, 2009 *******

School District Name: _____

Building Name: _____

Your Name: _____ Phone: _____ Date: _____

1. When will this building begin scheduling for the 09/10 school year? _____

2. Enter the Start and End Dates and Number of Days in Session for each grading period in 09/10 for this building. Do not include teacher workdays, waiver days, or parent/teacher conference days in session. For example:
Quarter 1 Start Date 8/22/09 End Date 10/20/09 # Days in Session 44 (student-attending days only).

Grading Period Name	Start Date	End Date	# Days in Session (student-attending days only)

3. Enter the total number of Days in Session for the full 09/10 year for this building (student days only): _____

4. For any current year course that you do not want copied to 09/10 for scheduling, Un-check the "Roll course to next year" box on the general tab of the course records. Breadcrumb trail:

[Home](#) » [Management](#) » [School Administration](#) » [Scheduling Administration](#) » [Course Maintenance](#) » [Courses](#)

I have updated current year 08/09 Course records.

The course catalog is ready to be copied/rolled over to the new 09/10 school year.

5. Do you want the 08/09 Master Schedule (course sections) *copied* to 09/10?

YES NO

6. How often does this building print report cards? (check only one)

6 weeks

9 weeks

semester

trimester

yearly

7. What course lengths does this building offer? (check all that apply)

all year only course (36 weeks)

semester only course (18 weeks)

trimester only course (12 weeks)

9 week only course

7.5 week only course

6 week only course

4.5 week only course

School District & Building Name: _____

8. How many periods of the day does this building follow for scheduling? _____
Are the periods of the day in 09/10 the same as the periods of the day in 08/09? YES NO

9. Homeroom Assignments – please check only one: YES NO
 This building’s students stay in the same homeroom all year
 This building’s students change homerooms every quarter
 This building’s students change homerooms every trimester
 This building’s students change homerooms every semester
 Other (please explain) _____

10. Will there be any changes to this building’s Marking Patterns in 09/10?
** If YES – please explain below:

11. Please review the grade levels assigned to each building. Will there be any changes to the grade levels for 09/10 in this building? YES NO
**If YES – please explain below:

12. Do you want student’s Locker Assignments *copied* from the current 08/09 school year to 09/10?
 YES NO

13. Does this building use locker combinations?
 YES NO
If YES – Enter the Locker Combination series to be used for 09/10 in this building. _____

14. Do you want Free Lunch Status assignments *copied* from the current 08/09 school year to 09/10?
 YES NO

15. Do you want Student Counselor assignments *copied* from the current 08/09 school year to 09/10?
 YES NO

16. Do you want all Data Flags *cleared* on the Additional tab of the student profile for 09/10 in this building?
 YES NO

17. Do you want all Student Homeroom assignments *cleared* for 09/10 in this building?
 YES NO

18. Do you want JVS students’ status changed from “J” to “A” for the 09/10 school year?
 YES NO

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**Thank you for completing the DASL 2009-2010 School Year Initialization Survey.
Please fax the completed two-page survey and a district approved school calendar to:
MDECA via attention Julie Brennan Fax: 937-223-2385**